

**Home and School Voucher Form
for Reimbursements**



Date: _____

Complete form and forward to Home and School Treasurer.

Committee Name *(if applicable)* _____
Name of Event *(if applicable)* _____
Amount of Reimbursement Requested _____

Expense Details:

Please itemize expenditures.* Use additional sheets if necessary. **Attach all receipts to form.**

*** Taxes are not reimbursed.**

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Check Request Details:

Check should be made payable to: _____

Send via KidMail *(Child's name/teacher)* _____

OR

Mail to: _____ *(Street Address)*

_____ *(City/State/ Zip)*

Executive Board Approval _____

Treasurer's Use Only

Check #	Date of Check
---------	---------------